



# Gwich'inat Eenjit Gàdatr'igwijiłcheii Gidilii Gwich'in Tribal Council

## CHIEF OPERATING OFFICER

Inuvik NT

The Gwich'in Tribal Council (GTC) is an Aboriginal land claim organization representing the interests of approximately 3,200 Gwich'in people in the Mackenzie Delta of the Northwest Territories. The lands, environment, culture and resources of the Gwich'in require careful stewardship and development. We are seeking a highly-motivated individual to fill the position of Chief Operating Officer.

Reporting to the President, the Chief Operating Officer is a member of the GTC's senior management team and takes direction from the Executive Committee with primary responsibility for day-to-day operations of the GTC including services and initiatives in capacity-building; developing or enhancing partnerships with Aboriginal organizations, government departments, municipalities and community agencies; and advocating for Gwich'in self-government. The GTC will evolve according to the Council's goals and objectives, and specific activities of the Gwich'in Membership.

The incumbent requires a broad base of experience in both public and private sectors, including proven supervisory experience. The incumbent also requires strong oral and written communication skills coupled with the ability to work in a multi-cultural environment. The incumbent is expected to meet many deadlines while managing conflicting priorities and demands. The incumbent must have an understanding of the *Gwich'in Comprehensive Land Claim Agreement (GCLCA)*; a familiarity of the Mackenzie Delta/Beaufort Region, its history, people and communities; an in-depth knowledge and understanding of the effects and impact of a non-Aboriginal governing system on Aboriginal peoples and governments; roles and responsibilities of a board of directors; chairing and facilitating meetings; consensus-building skills; strategic planning; managing operational reviews; management methods; financial management methods; approaches to policy development; knowledge of working methods, systems and practices of government departments in both the operational and policy environments; developing and managing communications strategies; practical conflict resolution services; supervision of staff; writing briefing notes; preparing funding proposals; public and group presentations skills; and computer skills.

The incumbent would normally acquire this knowledge and skills through graduation from a Bachelor's Degree in Commerce or Public Administration; a minimum 10-years previous experience in at a senior level; an understanding of the Gwich'in social and cultural issues and needs; and previous experience working in a First Nation environment would be a definite asset.

Salary will commensurate with education and experience. The GTC offers a competitive benefits package.

If you are a team player interested in working in a challenging environment, please submit resumés - **by 5:00 pm, Wednesday, March 25<sup>th</sup>, 2009** - to:

Holly Norris, Director, Gwich'in Services  
Gwich'in Tribal Council  
PO Box 1509 Inuvik NT X0E 0T0  
Fx: 867-777-7919 E-mail: hnorris@gwichin.nt.ca

Priority Consideration will be given to Beneficiaries of the *GCLCA*. Only those selected for an interview will be contacted.

*Gwich'in nan, nakhwek'yùu ts'àt gwitr'it tthak nakhwidavee gwiheezàa eenjit  
Gwich'in land, culture & economy for a better future*